

Welcome, to The BAPP ADMINISTRATIVE TRAINING GUIDE

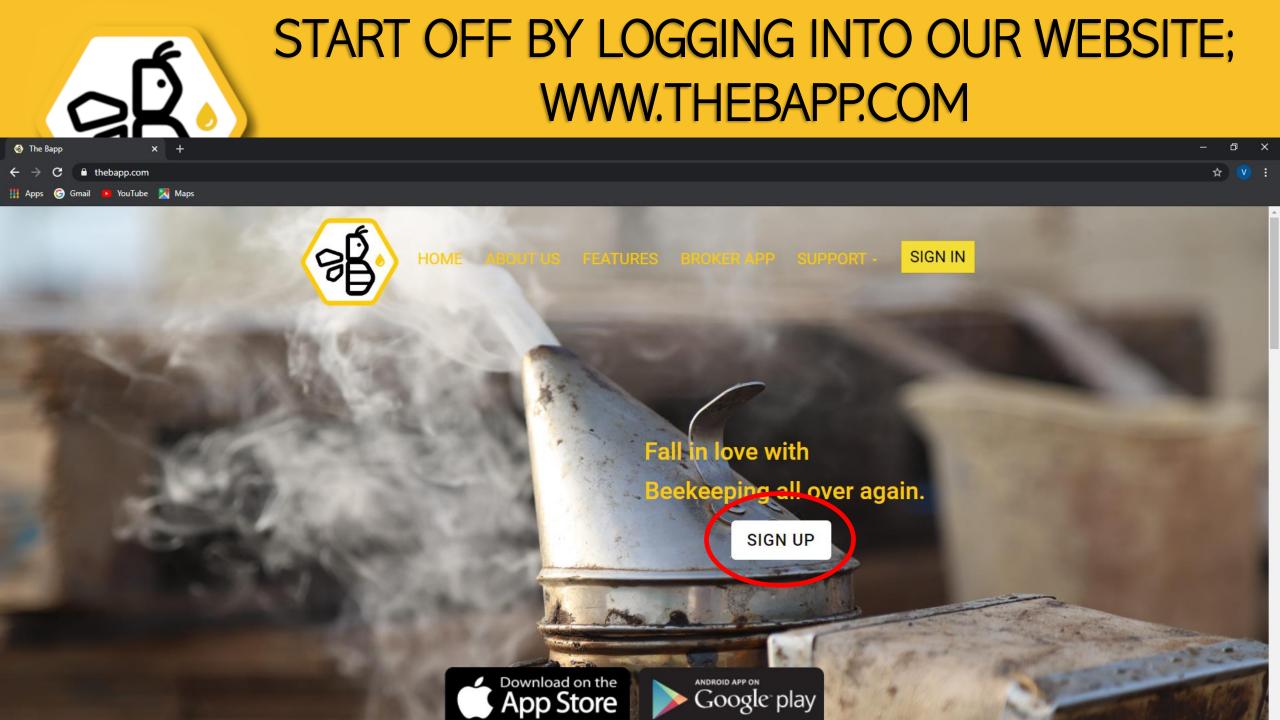
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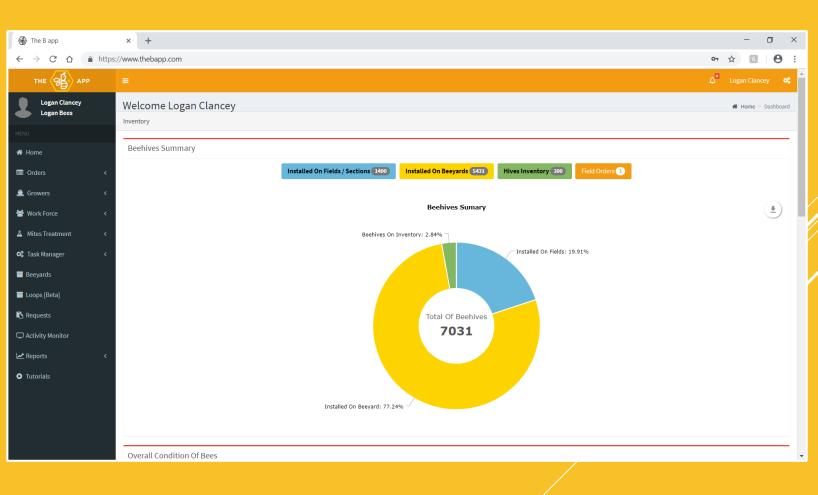
HOME SCREEN

Here you can view your total hive count in real time.

In yellow you can see your total hives installed on bee yards.

In Blue you can see your total hives installed in pollination fields.

On the left is a task bar with all of your options.



INSTALLED ON BEEYARDS

- Clicking "Installed on Beeyards" at the top of the page will bring you down to a list of all of your locations.
- Here you can see your yards, how many hives are at each yard, and the geographical coordinates of each yard.
- To quickly find a location, use the search bar and enter it's name.



Beehives Installed On Beeyards

Q Search Beeyard		
BEEYARD NAME	HIVES INSTALLED	COORDINATES
AZ aparies yard	74	33.501978277219834 -112.46402722712043
Chapparel Honey	0	33.290908813476555 -116.93370056152341
Harras	20	33.26860215517996 -116.95436881866021
Dandj	50	28.96359358706131 -81.68715898753787
Scott	1336	29.53559414788111 -82.90290247884019
Rodney	10	48.602485239999986 -100.37712811999995
Funner	25	33.26809490618641 -116.9545767597079
California bee	45	48.64646076635448 -99.85584797235767
Ag pollen	25	48.355818883980085 -100.34075517141801
Cove	50	48.82029223319545 -100.4500994545584
Sunflowers	50	48.60316836398348 -100.06810151538163
Absolute	20	48.689793302994076 -99.55872061241932
ND	20	48.751929223775754 -100.3235166624467
Holiday inn	0	44.6437303045965 -123.05611710653409
Redmond	0	44.2606596678328 -121.17949674164146
Madera holding yard	353	37.02528416699364 -120.25645996190178
Almond Yard	27	37.027802716409205 -120.19975512557829
David Bradshaw	100	36.383981420767185 -119.27291522714695
Dirks	0	44.649753229477696 -123.11410276149319

CLICKING ON A LOCATION

- Too see everything that has been done at a location, simply click the name of the location you want to see.
- Here it will show you all of the activities done to this yard.
- At the top of the page you can also filter to see entries by date and/or by specific employees.

Activity Report			
		V iew Map	
Period from:	11/01/2018	to:	11/30/2018
Beekeepers:	Select		
		C Refresh	
TREATMENT 74 lesi	ie gonzalez	November 19 of 2018	
TREATMENT 14 (CS)			
	Details		Hour
	74 Glycerine and Oxa	lic Acid	Hour 12:23:34 PM
TRANSFER 20 leslie SPLIT 20 leslie gonz LOSSES 10 leslie go	74 Glycerine and Oxa gonzalez zalez nzalez	lic Acid November 15 of 2018	
SPLIT 20 leslie gonz	74 Glycerine and Oxa gonzalez zalez nzalez		
SPLIT 20 leslie gonz LOSSES 10 leslie go	74 Glycerine and Oxa gonzalez ralez nzalez ie gonzalez	November 15 of 2018	12:23:34 PM
SPLIT 20 leslie gonz LOSSES 10 leslie go	74 Glycerine and Oxa ralez nzalez ie gonzalez Betails 84 Glycerine and Oxa	November 15 of 2018	12:23:34 PM
SPLIT 20 leslie gonz LOSSES 10 leslie go	74 Glycerine and Oxa ralez nzalez ie gonzalez 84 Glycerine and Oxa zalez	November 15 of 2018	12:23:34 PM

INSTALLED ON FIELDS

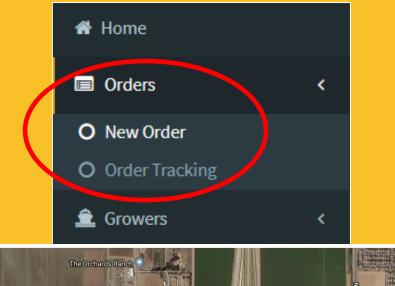
- On the homepage, click "Installed on fields" in the blue bar
- This will bring you down to a list of your beehives installed on fields sorted by ranch and owner.
- To find a specific ranch much easier, you may use the search bar to search it.
- To view more about beehives installed at a specific ranch, click on the blue "+" icon to the left of the ranch name.

Beehives Installed On Fields / Section		
Q Search Field		
RANCH NAME	RANCH OWNER	NUMBER OF HIVES
+ WATERMELONS	LAS HONEY INC	408
+ Ryan Cosyns	Ryan	360
+ wild honey	MIEL INC.	240
+ BIG RIVER	Leslies Watermelons	200
Almond Blues	Best Almonds	192
+ test 5	logan	0
+ Dairy State Potatoes	Chad's potatoes Farm	0
+ wild flowers	MIEL INC.	0
+ united bees	justin	0
+ Blueberries 1	Apples and More	0
+ test	Ryan	0
🔁 thalia	Halloween	0
+ ALMONDS	LAS ALMENDRAS INC.	0
+ Watermelons	Leslies Watermelons	0
+ 24 TH RD	Leslies Watermelons	0
+ pedros	pedro	0
+ watermelons	premium coffee	0
+ test	logan	0

Rephives Installed On Fields / Section

ADDING A NEW ORDER

- To add a new order, simply go to your task bar and under "Order" you may click "New Order".
- Fill out the boxes accordingly, once finished, click "Save".



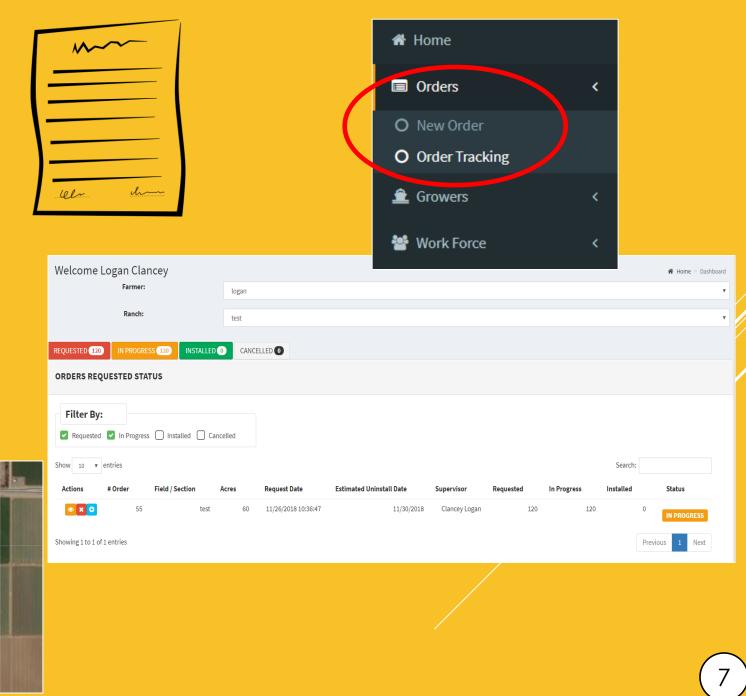




Supervisor*:	Logan Clar	ncey					
Beekeeper:	leslie gonz	alez					
	Aggreg	gate Points					
	Drop 1	Lat: 33.57548043910134	Long: -112.42629610064961	Requested: 40	Installed: 0	Beehives to Installed*: 40	
	2	Lat: 33.57660672250008	Long: -112.42492280963398	Requested: 40	Installed: 0	Beehives to Installed*: 40	\frown
	3	Lat: 33.57657096769742	Long: -112.42629610064961	Requested: 40	Installed: 0	Beehives to Installed*: 40	(6

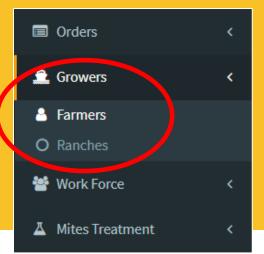
ORDER TRACKING

- Order tracking is a menu to monitor your pollination contracts.
- When tracking an order, you will be able to see all of your contracts in progress.
- Clicking the orange eye icon will display a map with the drop points along with the amount of hives that are at each point.
 This can be determined by the color of the point.
 - Red: Requested (No hives)
 - Yellow: In Progress
 - Green: Installed



GROWERS (FARMERS)

- Here you can keep track of Farmers. To add a Farmer, click "Add Farmer".
- Fill out required boxes and any additional boxes with said information. Once finished, click "Save".
- You may translate the list into an Excel document or print it out by clicking the buttons listed as such. (found directly below "Refresh Table")
- To view a specific Farmer's information, click on the little magnifying glass icon next to the pencil under "Actions"



Data Table

Excel Print

						Search:	
Actions 💵	Company Name 🏻 🕸	Industry 🕸	Contact Name 🕸 🕸	Contact Phone 1	Contact Email	City ↓↑	State ↓↑
Q / X	test		test test		test@gmail.com		
Q / X	MIEL INC.		JOHN MCCAIN		JOHNNY23@GMAIL.COM	Madera	California
Q / X	HONEY INC.		JOHN MCCAIN	5592243177	JOHNMCCAIN78@GMAIL.COM	Madera	California
Q / X	LAS HONEY INC		JOHN MCCAIN		JOHNMCCAIN87@GMAIL.COM	Madera	California
Q / X	LAS ALMENDRAS INC.		JOHN MCCAIN		JOHNMCCAIN86@GMAIL.COM	Madera	California
Q / X	premium coffee		Erika Gonzalez		Tgonzalez6919@dysartstudents.org		
Q / X	Halloween		Thalia Gonzalez		thalia.gonzalez.tg14@gmail.com		Arizona
Q / X	DON PANCO		JUAN GONZALEZ	6236957833	vicente.gonzalez69@gmail.com	Litchfield Park	Arizona
Q / X	test		mike smith		m@bees.com	Maricopa	Arizona
Q / X	logan						
Actions	Company Name	Industry	Contact Name	Contact Phone	Contact Email	City	State

GROWERS (RANCHES)

- Here you can keep track of ranches, to add a ranch, simply click "Add Ranch", then fill out the required boxes along with the location info.
- Once location information has been set, you may now set the Geofence.
 To learn more about the Geofence, refer to the next slide.

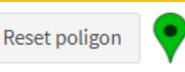
Once this is complete, click "Save".

- To assign a field/section, click the blue "+" icon along the row of the desired ranch, the click "Assign Field/Section". Be sure to give this field/section a name.
- You may now pin the points of installation. Click the blue "Add point of installation" however many times matching the amount of points you'd like to make.
- Using the map, you may click and drag around the red pin points (drops) to the desired spot on the field within the Geofence.
- For organization purposes, you can also label these in the section just below the map. Once finished, click "Save".

GROWERS (RANCHES GEOFENCE)

- Geofence is a virtual fence you may use to outline your specific field of choice. While adding a ranch in the growers section, after following said instructions from the previous slide, you may scroll down and now create your Geofence.
- Use the map to locate your desired field to place a fence around. Once found, click the pin icon above the

map.



You are now able to create your fence. To do so, click each corner of your field. Once complete, your field should be outlined with a red line with the inner part highlighted in red.

You may now return to the previous slide



WORKFORCE (EMPLOYEES)

- To view your list of employees, or add a new employee click "Workforce" on your task bar.
- To Edit an employees information click the pencil to the left of their name.
- To add a new employee click the green "add team member" button and fill out the form.
- This will add them to your company and allow them to log in to the mobile app.

			1	🕯 Home		
				Orders	<	
				Growers	<	
	e8.	An	n.	🗳 Work Force		
		17		A Employees		
Add Team Member						
Data Table				& Permissions		
Refresh table				Mites Treatm	ent <	
Excel Print						
Actions	Employee ID	Role	Name	Cellphone	Email	City
Q / X	6948	Beekeeper	Peralta Dennis	6025793789	iLoveTheBApp@gmail.com	
Q / X	1133	Beekeeper	Gonzalez Thalia	6232965525	m@bees.com	
Q / X	2020	Beekeeper	Gonzalez Vicente	6235554444	azapiaries@gmail.com	
Q / X	1111	Beekeeper	Clancey Logan	1231231234	a@bees.com	
Q / X	1001	Beekeeper	Sanchez Mario	715-552-5555	marios@yahoo.com	Surprise
Q / X	5022	Supervisor	gonzalez Jose	000-555-9999	jg@yahoo.com	Surprise
Q / X	1122	Beekeeper	gonzalez leslie	8888888888	lg@yahoo.com	Goodyear
Q / X	1003	Beekeeper	Escobar Jose	999-999-9999	Jose.escobar@bees.com	
Q 🖉 🗙	1001	Supervisor	Clancey Logan	1234567890	logan.clancey@thebapp.com	Phoenix
Actions	Employee ID	Role	Name	Cellphone	Email	City

WORKFORCE (EMPLOYEES)

You can also have the beekeepers add themselves to your company through TheBapp that they can download on their phone. This is a faster method of adding employees. To do this go to your home screen and do the following:

1. On the top right of the page click on your name.

	₽ ° 4 ° (Dennis Peralta
	Dennis Peralta	
Profile	View Bills	Sign out
	Credit Card	

2. Scroll down to see your Company Code.

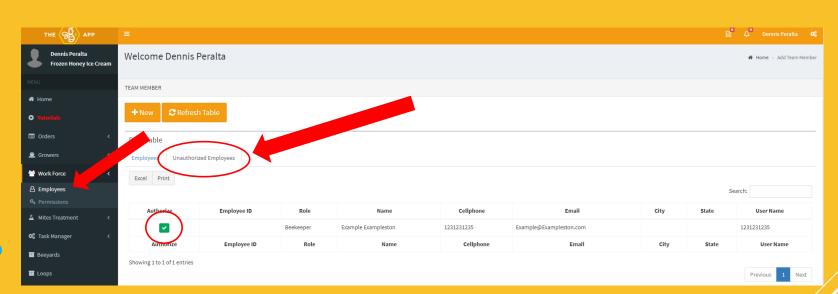
State:	
City:	
Zip Code:	
Business Number:	
First Name*:	Dennis
Middle Name:	
Last Name*:	Peralta
Contact Phone:	60298875487
Email*:	DennisHurtado9807@gmail.com
Pin:	6956
User Name*:	DennisHurtado9807@gmail.com
Password:	
Upload Logo:	
# Beebives!	300
Company Code:	52100

The Company Code will be used for your employees to register under your company. Go to the next slide to continue.

WORKFORCE (EMPLOYEES)

An employee who wants to join your company will need to download TheBapp on their mobile device. Make sure they click on "Do you have a Company Code?"

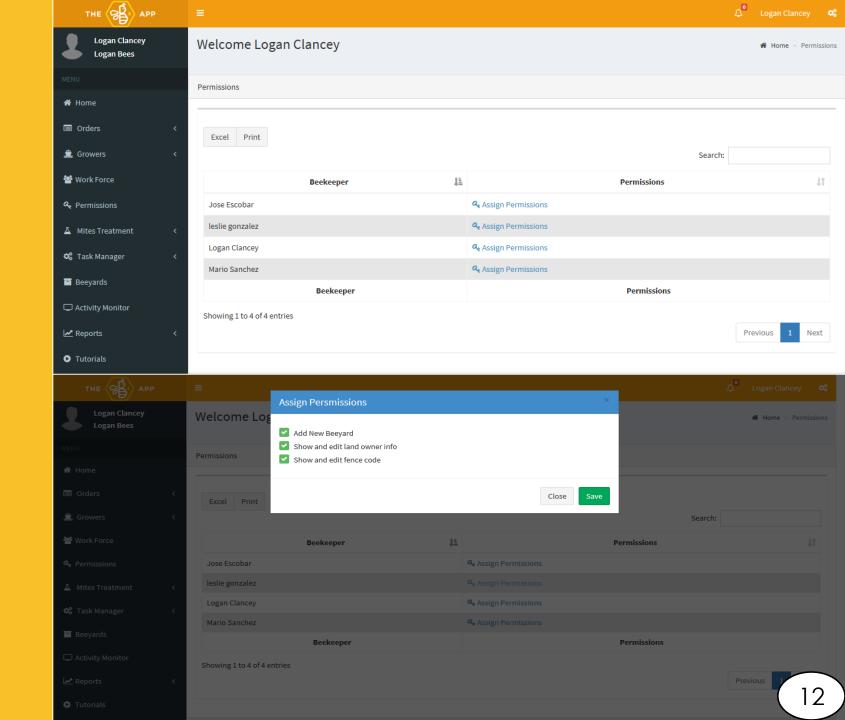
App Store III	내 Sprint 중 1:48 PM @ 22% 🕞
	THE DE E K E E P E R Code* Code
BEEKEEPER	Your Name
English Spanish	Your Name
User	Last Name
User	Last Name
Password	Email Address
Password	Email Address
Remember me	Phone Number
Kernember me	Phone Number
+) SIGN IN	× CANCEL ✓ SAVE
Register here	
Do you have a Company Code? Click here	



Once they have registered by filling out their information and adding your Company Code, you will need to go to the Employees section under Workforce. Then click on "Unauthorized Employees" to view the pending employees waiting to join your company. To accept an employee all you need to do is click on the green check mark icon and they will be added to your company.

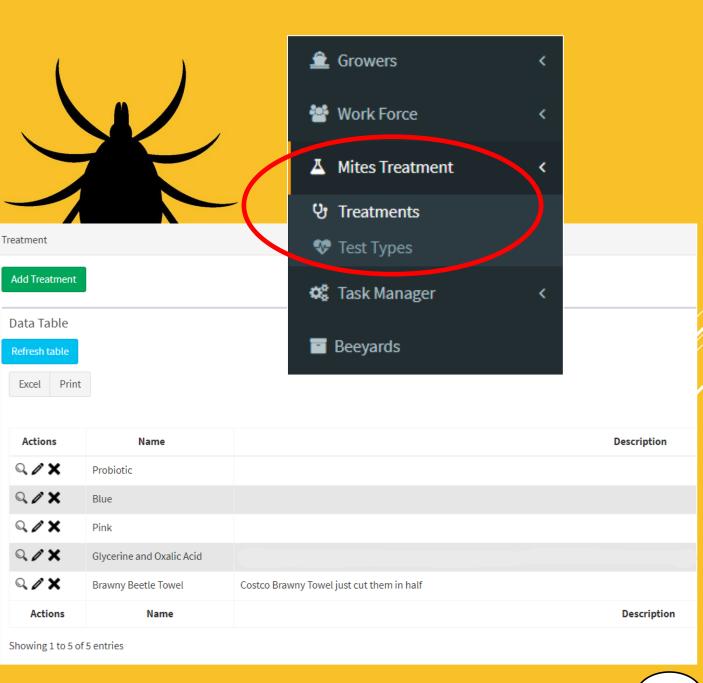
PERMISSIONS

- On the left hand task bar click "permissions"
- Then next to an employees name click "assign permissions".
- Here you can limit the access of features certain employees may use.



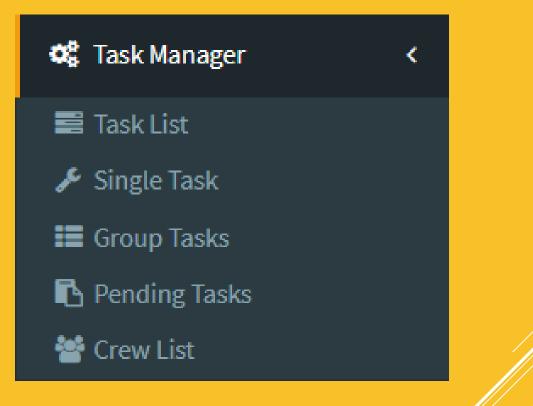
MITE TREATMENTS/TESTS

- In order for your employees to use the mite treatments and mite tests option in the app, you will need to add those into your company.
- To do that, click the mite treatments tab on your task bar.
- Then select treatments, or tests.
- Then click "Add Treatment" and fill in your treatment methods.
- Then they will be available in the app as well.



TASK MANAGER

In this section of the task bar, you will be able to create, manage, and supervise any tasks of your choice. As a Beekeeper and/or Admin, it is important to delegate and communicate. This section of TheBapp will assist you in getting tasks done efficiently and accordingly in whichever period of time you choose. The Task Manager is divided into five different tabs to individually setup/manage any desired section of work amongst your employees.





TASK LIST

- To add a new task, click on the green "Add Task" button, you can now name it and select your task type. It is optional if you'd like to give it a description and add details to the task.
- You may choose the status of your task, if you want the task set now, choose "Active". Otherwise choose "inactive".
- Your task has now been added to the list of tasks you have.

Add Task



Actions	Name	Description
Q / X	test	test
Q / X	poner medicamento	
Q / X	check and feed bees	check the hives and mark the ones queenless
Q / X	CAMBIAR TARIMA	REEMPLAZAR UNA TARIMA DANADA
Q / X	add supers	
Q / X	Poner queen	
Q / X	Fix bear fence	
Q / X	Mow grass	If there is a bear fence, Weed eat that area as well.
Q / X	Pull Honey	Pull only full boxes and ReSuper
Q / X	Check Queen Status	
< / ×	Re-Queen	Enter in The B App Comments how many new queens you put in
Q / X	Boxes	Need Boxes

CREW LIST

- Here you can create a crew. A crew is a group of employees that you can band together to complete a task.
- To add a crew, click "Add Group" and give it a name. Select your employees of choice to be in this group by checking the box next to their names.
- Once finished, click "Save".

Beekeepers Group		
Add Group		
Data Table		
Refresh table		
Excel Print		
Actions		Group Name
	Whole team	
Q /	Fast	
Q.1	Honey Pullers	
Q /	THALIA AND LESLIE	
Q /	JOSE AND MARIO	
Q.1	LOGAN, JOSE AND VICENTE	
Q.1	Vicente y Mario	
Q /	Best in the West	

SINGLE TASK

- To assign a single task, click on "Single Task" under "Task Manager" in your task bar.
- Fill out boxes with required information in either tab of your choice. Beeyard or Field tab.

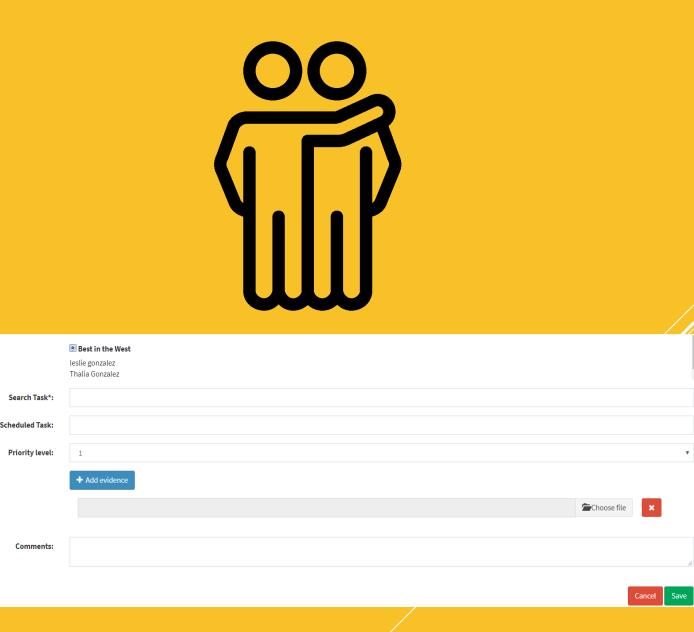


- You can schedule a task by a selected date of your choice, or give an employee a certain amount of days to complete this task.
- You may also select the priority level of this task to let your workers know the urgency of the task.

heduled Tas	sks	
Beeyard	Field	
	Scheduled task by:	Date Day
	Search Beeyard:*	
	Beekeeper*:	Select T
	Search Task*:	
Date	of Scheduled Task*:	
	Priority level:	1
		+ Add evidence
		Choose file 🗙
	Comments:	
		Cancel Save

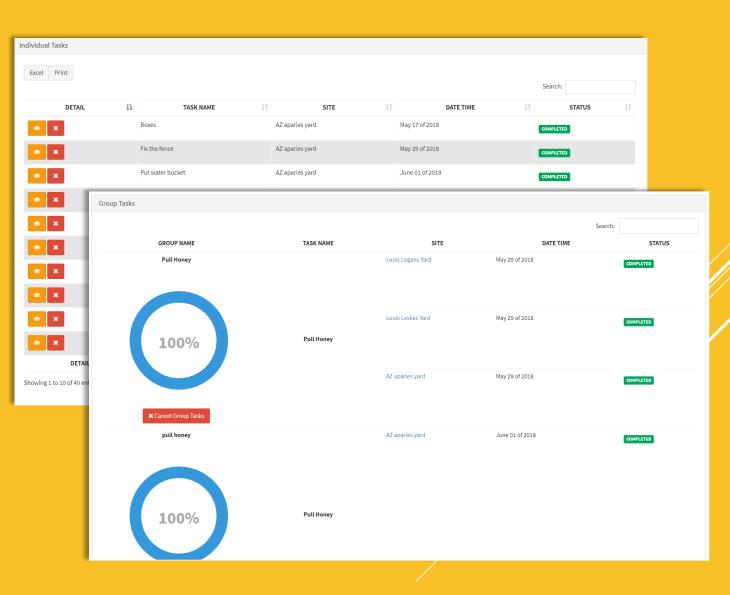
GROUP TASKS

- To assign a group a task, click on "Group Tasks" under "Task Manager" in your task bar.
- Fill out boxes with required information in either tab of your choice. Beeyard or Field tab.
- You can schedule a task by a selected date of your choice, or give the employee certain amount of days to complete this task.
- You may also select the priority level of this task to let your workers know the urgency of the task.



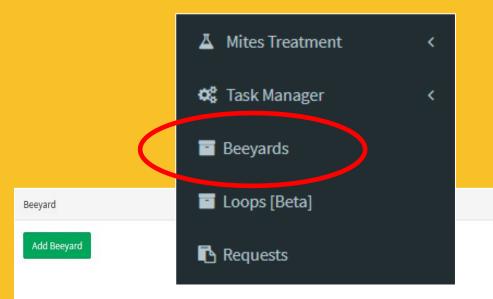
PENDING TASKS

- Here you will be able to view tasks on a waitlist. The data table below will display all said information in either the individual task section, or the group task section.
- You may view any task in detail by clicking on the eyeball icon in the orange box next to it
- You can also cancel any task by simply clicking the red "X" icon.



BEEYARDS

- To view all beeyard locations on a map, simply click "Beeyards" in the task bar.
- To toggle Fullscreen, click the button in the upper right corner of the map.
- You can use the "+" or "-" button to zoom in and out.
- To add a new beeyard click the green tab "Add Beeyard".







- After clicking "Add Beeyard" it will prompt a form for you to fill out.
- Minimum requirements are:
 - Beeyard Name
 - Country
 - ► State
 - City
- Once that information is in it will display a map with a beeyard symbol.
- Click and drag the symbol to the exact location of the yard.
- Finish, by clicking "Save".
- You can also add beeyards in bulk by clicking "Import Beeyards" under the "Add Beeyard" button.

Add new beeyard



State:	Arizona	
City:	Maricopa	
Address:		
Comments:		



ADDING LOOPS

- ▶ In the task bar, click on "Beeyards".
- Toggle Fullscreen by clicking the icon in the upper right corner of the map.
- Select each of the locations you'd like to add to the loop by simply clicking them.
- Next, exit the Fullscreen mode by pressing "esc" on your keyboard, or clicking the icon in the top right corner.
- The locations will appear below the map near the bottom left corner of it.
 - **Beeyards Selected**

- Once yard locations are listed below, click "Add to loop".
- You can click the "+" icon next to the dropdown box, you may now enter a name for your loop.
- Once your loop is named, click "Save".



Beeyards Selected

Palm tree , Surprise yard , Louis Logans Yard , My house

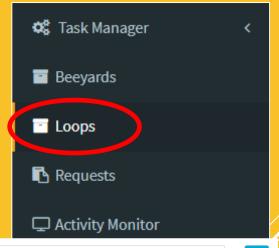
Add to a loop

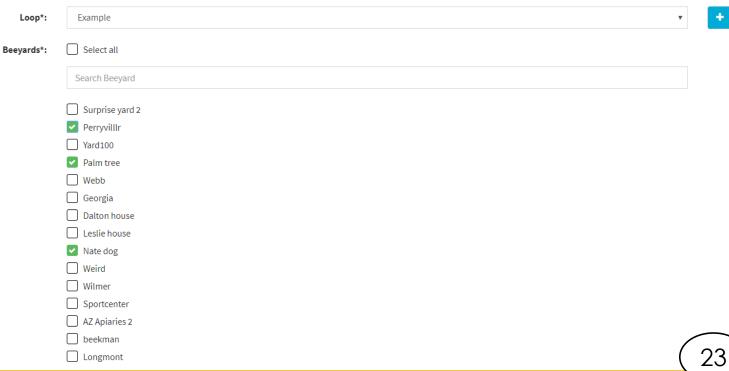
Scott, Straughn center UF, Andrew

LOOPS

- You can also add loops by clicking on "Loops" in the task bar.
- Click on the "+New" to add a new loop.
- Then, click on the blue "+" icon to add a new loop and name it. Click "Save" when finished.
- Now select all of your desired beeyards by checking the box next to their name. Once finished, click "Save".

- Your loop should appear down below in the data table.
- You can edit it by clicking the blue pencil icon, or delete it by clicking the red "X" icon.





ACTIVITY MONITOR

- Clicking "Activity Monitor"
- This will show you all of the things being done in the company.
- Next to the activity you can click the orange box, and see more details.
- As always with our program you can filter by date, employee, or location at the top of the page.

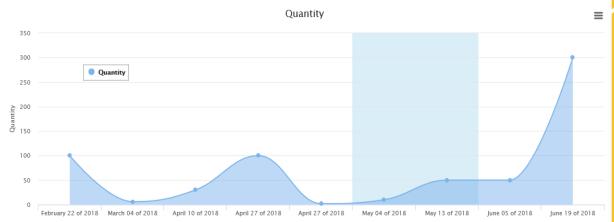
Orders	<											
â Growers	<	Q Search										
📽 Work Force											c 1	un 10
▲ Mites Treatment	<	Q Search		ACTIVITY			SOURCE					DATE TIME
📽 Task Manager	<	DETAIL	NUC COUNTS	ΑCTIVITY		AZ aparies			50	SNUMBER	July 07 of 20	
Beeyards		 Image: A state of the state of										
C Activity Monitor		۲	LOSSES			AZ aparies	yard		1		July 07 of 20	018
Reports	<	۲	LOSSES			AZ aparies	yard		1		July 02 of 20	018
Tutorials		۲	LOSSES			AZ aparies	yard		3		July 01 of 20	018
		۲	BROOD CHAMBE	ER		AZ aparies	yard		146		July 01 of 20	018
		•	INSTALL ON BEE	EYARD		Sadler			0		June 26 of 2	2018
		۲	HONEY EXTRACT	т		AZ aparies	yard		50		June 26 of 2	2018
		٢	HONEY BOXES			AZ aparies	yard		50		June 26 of 2	2018
			TRANSFER			AZ aparies	vard		50		June 26 of 2	2018
Orders	Details		TRANSFER			AZ aparies	vard		50		June 26 of 2 ×	2018
🚊 Growers	Activity: BROOD		TRANSFER			AZ aparies	vard		50		June 26 of 2	018
			TRANSFER		Fight	AZ aparies	vard		50		June 26 of 2 ×	10 v entries
ê Growers Mork Force	Activity: BROOI Site: AZ aparies		TRANSFER Eight Singles	Eight Doubles	Eight Store and a Half	Ten	vard Ten Doubles	Ten Store and a Hal	2	Date Time	×	
 ▲ Growers ▲ Work Force ▲ Mites Treatment 	Activity: BROOI Site: AZ aparies	yard	Eight		Store and a Half	Ten	Ten Doubles		2	Date Time	×	10 V entries
 Growers Work Force Mites Treatment Task Manager 	Activity: BROOD Site: AZ aparies Be	yard	Eight Singles	Doubles	Store and a Half	Ten Singles	Ten Doubles	and a Hal	2 f	Date Time	×	10 V entries
 Growers Work Force Mites Treatment Task Manager Beeyards 	Activity: BROOD Site: AZ aparies Be	yard	Eight Singles	Doubles	Store and a Half	Ten Singles	Ten Doubles	and a Hal	2 f	Date Time	×	10 V entries
 Growers Work Force Mites Treatment Task Manager Beeyards Activity Monitor 	Activity: BROOD Site: AZ aparies Be leslie gonzalez	yard	Eight Singles	Doubles	Store and a Half	Ten Singles	Ten Doubles	and a Hal	2 f	Date Time	× 41 18	10 v entries
 Growers Work Force Mites Treatment Task Manager Beeyards Activity Monitor Reports 	Activity: BROOD Site: AZ aparies Be leslie gonzalez	yard ækeeper	Eight Singles 97	Doubles 45	Store and a Half	Ten Singles 1 0 0	Ten Doubles	and a Hal	e f 20:43:26 PM	Date Time	× 41 18 18 18 18	10 ~ entries
 Growers Work Force Mites Treatment Task Manager Beeyards Activity Monitor Reports 	Activity: BROOD Site: AZ aparies Be leslie gonzalez	yard ækeeper	Eight Singles 97 LOSSES	Doubles 45	Store and a Half	Ten Singles 1 0 0 AZ aparies ya	Ten Doubles	and a Hal	e f 20:43:26 PM	Date Time	× A1 18 Close 18 July 01 of 2018	10 \checkmark entries
 Growers Work Force Mites Treatment Task Manager Beeyards Activity Monitor Reports 	Activity: BROOD Site: AZ aparies Be leslie gonzalez	yard eekeeper	Eight Singles 97 LOSSES BROOD CHAMBER	Doubles 45 R YARD	Store and a Half	Ten Singles 0 0 AZ aparies ya AZ aparies ya	Ten Doubles	and a Hal	2 f 20:43:26 PM 3 146	Date Time	× N N N N N N N N N N N N N N N N N N N	10 \checkmark entries TE TIME 3 3 3 4 5 8
 Growers Work Force Mites Treatment Task Manager Beeyards Activity Monitor Reports 	Activity: BROOD Site: AZ aparies Be leslie gonzalez	yard eekeeper eew Details	Eight Singles 97 LOSSES BROOD CHAMBER INSTALL ON BEEN	Doubles 45 R YARD	Store and a Half	Ten Singles 1 0 0 AZ aparies ya AZ aparies ya Sadler	Ten Doubles	and a Hal	2 f 20:43:26 PM 3 146 0	Date Time	× A1 B Close 18 July 01 of 2018 July 01 of 2018 July 01 of 2018	10 ~ entries TE TIME 3 3 3 4 8 8 8

FEED REPORTS

- To view any kind of report click "reports" on your task bar.
- To view feed reports click "feed reports"
- Here you can click the orange button next to a site name and it will display a graph of how much you feed your bees in that location.
- As always you can filter by date, feed type, or yard name.

						Logan Clancey	•
Logan Clancey Logan Bees	Welcome Logan Cland	cey				<table-of-contents> Home > Dash</table-of-contents>	iboard
MENU	Feed Report						
🖀 Home	Date from:	01/01/2018		Date to: 07/31/20	18		
🗐 Orders 🛛 <							
🚊 Growers 🛛 🔍	Q Search						
替 Work Force	Excel Print				Search:		
▲ Mites Treatment 〈	View Details	Site Type	Site Name	Quantity 🕼	Food 1	Unity 🕼	
📽 Task Manager <		FIELD		5	Syrup	Gallons	
Beeyards		FIELD		10	Pollen	Pounds	
Gamma Activity Monitor					· · ·		
₩ Reports <		FIELD		10	Patties	Units	
Tutorials		BEEYARD	Rasberry Yard	100	Patties	Units	
	۲	BEEYARD	AZ aparies yard	648	Syrup	Gallons	

Total Feed Quantity: 648



25

FEED REPORTS

You can also click on "Totals" to view your totals.

тне 🔑 арр		🖹 🗘 Vicente Gonzalez 📽
Vicente Gonzalez Arizona Apiaries LLC	Welcome Vicente Gonzalez	🕷 Home > Feed Report
	Feed Report	
🖀 Home	Date from: 12/01/2019 Date to: 12/31/2019	
• Tutorials		
■ Orders く		
🚊 Growers 🗸	Data Table Totals	
📽 Work Force <		
⊥ Mites Treatment <	Excel Print	Search:
📽 Task Manager 🛛 <	Totals	11
Beeyards	1109 Pounds of Patties	
Loops	335 Pounds of Pollen	
O Clock in	Totals	
🖵 Activity Monitor	Showing 1 to 2 of 2 entries	
🛃 Reports 🗸		Previous 1 Next
⊠ B Scales		
🖹 Feed Report		
🗎 Harvest Report		
🖹 Labor Hours		

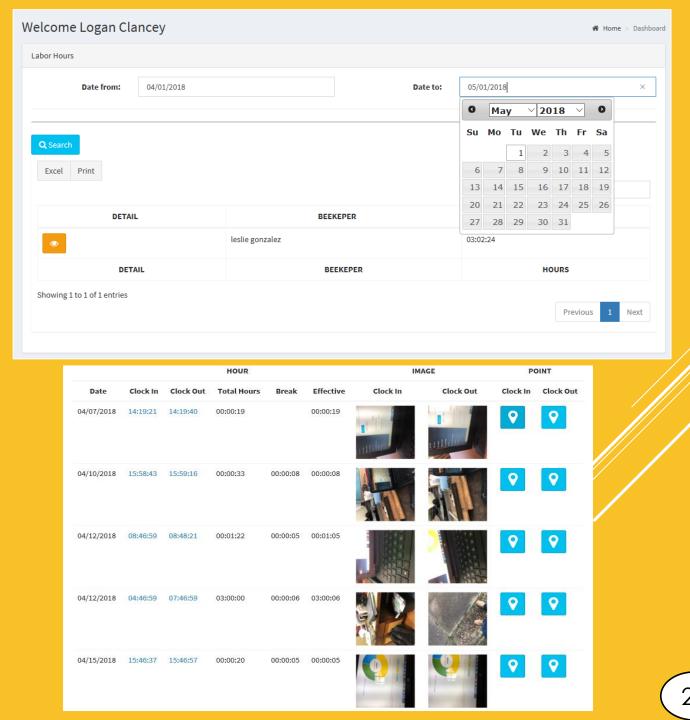
PRODUCT REPORTS

- To see how much honey, wax, propolis, or Royal Jelly you are getting from a location.
- ► Go in to reports on your task bar.
- Then click "product reports"
- If you click the orange box next to a location it will show you a graph from the dates you chose.
- As always you can filter by location, yard name, or product type.

	=						Logan Clan	icey 📽
Logan Clancey Logan Bees	Welcome Logan Cl	ancey					🖷 Home 🗉	> Dashboard
MENU	Feed Report							
😤 Home	Date from:	01/01/2018			Date to:	07/31/2018		
■ Orders <								
🚊 Growers 🛛 <	Q Search							
😤 Work Force	Excel Print					Search:		
▲ Mites Treatment 〈	View Details 🛛 🖡	Site Type 🛛 🗍	Site Name	ti.	Q uantity	1 Type Produc	t 👫 Unity	II
📽 Task Manager 🛛 <		FIELD	Clancey Farms field 1		68	HONEY	Boxes	
Beeyards		FIELD	Leslies Watermelons Watermelor	ns 1	8	BEESWAX	Boxes	
🖵 Activity Monitor		FIELD	Leslies Watermelons Watermelor	ns 1	8	HONEY	Boxes	
Reports <	_	BEEYARD	Leslies Yard		100	HONEY	Boxes	
Tutorials		BEEYARD	Packer Yard		30	HONEY	Boxes	
		BEETARD	Facker faru		50	HUNET	Doxes	
MENU BEEYARD AZ aparie	Feed Report s yard						×	
Home								
Grow From 01/01/2018 Te	ot Extraction: 40	00						
😤 Work F		C	Quantity of HONEY Boxe	25			≡	
▲ Mites								.lt
©\$ Task I 100	HONEY Boxes							
■ Beeya 75 Q Activit				/				
Activit itung Repor 50								
• Tutori								lext
		-						
0 February 22	of 2018 March 04 of 2018 Ma	arch 20 of 2018 April 1	0 of 2018 May 04 of 2018	May 08 of 2018	May 09 of 2018	June 14 of 2018	June 26 of 2018	
							cit	26



- To do your payroll or check on your labor hours, start by clicking "reports" in the task bar, then click "labor reports".
- From here, on the top of the screen select the dates of the pay period you would like to see. Then click "Search"
- Next you can see all of your employees with their total hours worked.
- To see more details or to edit their times click the orange symbol by their name.
- When an employee clocks in and out, it will reveal the location from which they did it. To view this click either icon below "Clock in/out"



CONDITION OF BEES REPORTS

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Beevards

- On your task bar to the left click "Reports"
- Then click "condition of bees"
- Here on the top of the screen you can select the dates or year you want to view.
- Then it will display all locations.
- ► To see multiple entries from the same location simply click the orange button next to the yard you would like to view.

		Condition Of Bees							
		Date from	: 01/01/2018			Date to:	07/31/2018		
	<								
	<	Q Search							
e		Show 10 $$	s				Sea	rch:	
ns				Strong	.↓† God	d Jî	Fair 🎝	Date	1
atment	<								-
ager	<		Surprise yard	160	10	10		May 10 of 2018	
			AZ aparies yard	100	30	3		May 10 of 2018	
onitor		۲	Packer Yard	60	30	10	1	April 12 of 2018	
	<		Rasberry Yard	300	130	10	0	April 11 of 2018	
		۲	Yard100	10	20	13		April 11 of 2018	
		•	My house	50	20	10	I.	April 11 of 2018	
		۲	David Bradshaw	30	10	10	I	April 11 of 2018	
			ails of AZ aparies yard		-				×
	- 1	Date	Beekeeper	Strong	Good		Fair	Hour	
	< <		gonzalez	100	30	3		May 10 of 2018 05:00:15 AM	
		Q Search leslie	gonzalez	20	20	13		March 19 of 2018 16:41:20 PM	
		Show 10 V leslie	gonzalez	30	20	3		March 19 of 2018 13:24:17 PM	
			gonzalez	40	20	6		April 12 of 2018 09:00:42 AM	
		leslie	gonzalez	37	0	0		April 11 of 2018	

Close

14:02:29 PM

SPLITS/LOSSES REPORT

- To check your total splits and loses for a week, month, or year per yard and across all of your locations.
- First click "reports" on the left task bar.
- Then click on "Splits and Losses" Report.
- At the top of the page select the date range you would like to see.
- From here your totals are on the top of the screen and you can see your totals per location listed below.

曫 Work Force	
a Permissions	
▲ Mites Treatment	<
📽 Task Manager	<
Beeyards	
🖵 Activity Monitor	
🛃 Reports	<
🛣 B Scales	
🖹 Feed Report	
🖹 Product Report	
Labor Hours	
Condition of Bees	
🖹 Split and Losses	
Tutorials	

		Search	:
Site Tye	Site Name	Split	Losses
BEEYARD	AZ aparies yard	1042	102
FIELD	Clancey Farms field 1	33	11
BEEYARD	Dirks	20	2
FIELD	Leslies Watermelons Watermelons 1	4	3
BEEYARD	Logan yard #2	20	1
BEEYARD	Nash	8	
BEEYARD	Packer Yard	5	5
BEEYARD	Rasberry Yard	41	11
BEEYARD	Stra	30	
BEEYARD	Surprise yard	20	20
BEEYARD	test	1	
BEEYARD	United bees	30	2

MONTHLY AVERAGE

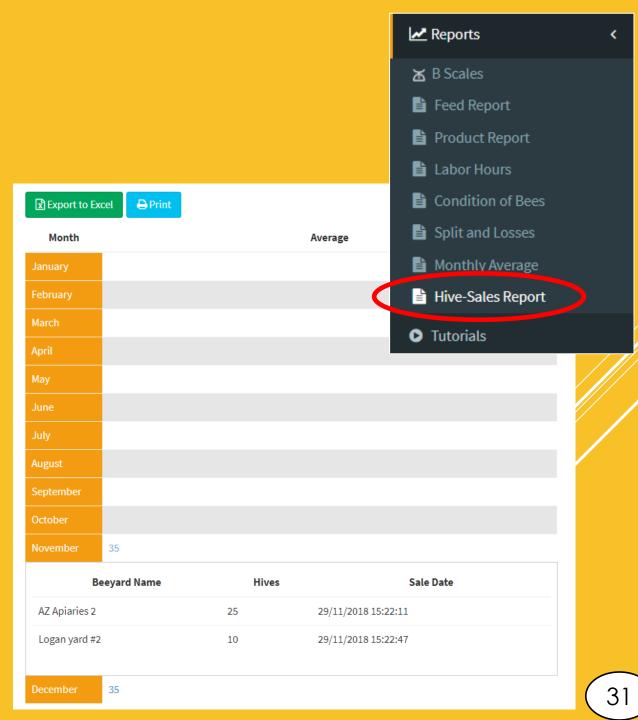
You can translate this page into an excel document or print it out by click either of said buttons directly above the table

Hive Average		
Year: 2018 •		
		Search:
Export to Exc	et 🕒 Print	Search:
Month	Average	
January		
February		
March		
April		
Мау		
June	4849	
July	5313	
August	5799	
September	5844	
October	6294	
November	6879	
December		

- Here you can view your monthly average, on this page the amount of hives you had/have each month will be displayed.
- You can change the year by clicking the drop box titled "Year" and selecting the year of your choice.

HIVE-SALES REPORT

- To get a hive-sales report, simply click on the "Hive-Sales Report" tab in your task bar under "Reports".
- Here a number of sales will be displayed by month on the chart, you can filter which year you'd like to look at by using the drop box above.
- You can also get a more detailed look to see which specific Beeyard hives were sold to, and how many of them, along with the date of the sale.



HIVE-SALES REPORT (CONTINUED)

- To make a Hive-Sale, on your home page, click on "Installed on Beeyards". This will bring you down to your list of beeyards.
- You can click on the blue shopping cart along the row of any desired beeyard you'd like to make a sale from.
- This will bring up a pop-up box where you can enter the information of how many hives you are selling. You also have to option to leave a comment so you may add any details or notes you'd like.

Beehives Installed On Beeyards			
Q Search Beeyard			
BEEYARD NAME	HIVES INSTALLED	COORDINATES	SELL
AZ Apiaries 2	80	33.5017769878089 -112.46378653630161	Ĩ
Scott	36	29.53559414788111 -82.90290247884019	H
Madera holding yard	0	37.02528416699364 -120.25645996190178	Ĩ
Georgia	25	31.184925098491153 -84.59395049725893	H
Rasberry Yard	210	44.92618611035121 -89.97221763022458	Ĩ
The yard	92	33.50235102644322 -112.461483632673	F
Wes	20	30.29031847445965 -92.66338457018067) 🗮
Chapparel Honey	0	33.290908813476555 -116.93370056152341	H
Logan yard #2	48	33.63615745969415 -112.4312763562805	Ĩ
Website	95	33.50855893732126 -112.44405309396107	H
Boise 2	60	43.621058361921726 -116.21640019827262	H
Boise	40	43.620879885883845 -116.21636509737826	H

COMPLETE VISIT ACCESS

- We have added a brand new feature to TheBapp, called "Complete Visit Access"
- You can access this feature by clicking on "Complete Visit Access" in your taskbar
- Here you can choose whatever your employees see on their app under "Complete Visit"
- Select each box you would like to display. Once finished click "Save".
- After saving, each of those sections will now be displayed on your employee's app. You can manage what's displayed at any given time.

	🖵 Activity Mo	onitor			
	🛃 Reports		<		
	Tutorials				
<	& Complete	Visit Access			
=					
Welc	ome Logan Clance	еу			
Comple	e Visit Permissions				
Choo	se the views you	want to see in	the applicati	on.	
_	atments				
_	rvest				
Br	ves Condition ood Chamber Count				
_	c Count ney Boxes Count				
	×	Cancel	🗸 🗸	ve	
		cancer	• Ja		